

29 March 1954

MEMORANDUM FOR : Safe House Procurement Officer, Real Estate and Construction  
Division, Office of Procurement and Supply  
VIA Chief, Cover Division, Plans Staff, PI

SUBJECT: Request for Safe House Facilities

REQUESTOR

SENIOR STAFF OR DIVISION SR BRANCH SR/3  
OFFICIAL (Case Officer) [ JC ]

PROPERTY REQUESTED

TYPE Detached residential neighborhood  
FACILITIES OFFICE Not applicable SLEEPING Yes KITCHEN Yes  
GARAGE Not necessary OTHER Basement necessary  
SIZE 6 room detached with basement  
EQUIPMENT No special equipment necessary  
FURNISHINGS None required  
ENVIRONMENT Residential neighborhood (middle class)  
LOCATION Jackson Heights, Queens, Astoria, or Brooklyn  
OTHER NEEDS Necessary that it have a basement

PURPOSE

OPERATIONAL FACTORS

SENSITIVE ACTIVITIES Make tape recordings  
SENSITIVE MATERIAL Tape recordings and equipment  
SENSITIVE OCCUPANTS Have Covert Clearances  
DATE REQUIRED As soon as possible  
TERMINATION Indefinite  
AUTHORITY (PROJECT) ASSTANT approved for FY 1954  
FINANCING LIMITATIONS Between \$125.00 - \$175.00 per month  
COVER Personal cover of occupants

DECLASSIFIED AND RELEASED BY  
CENTRAL INTELLIGENCE AGENCY  
SOURCE METHUSEXEMPTION 3828  
VAZ I WAR CRIMES DISCLOSURE ACT  
DATE 2007

PARAGRAPHS

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(Signed) \_\_\_\_\_

Chief, IS/FP